

BUREAU OF CONSULAR AFFAIRS

U.S. Department of State • Bureau of Consular Affairs

PASSPORT

ARE YOU A SMART TRAVELER? GET READY FOR HOLIDAY TRAVEL WITH THE SMART TRAVELER CHECKLIST

- ☐ **ENROLL IN STEP AT STEP.STATE.GOV**
Record your travel plans for free and help State Department contact you in an emergency.
- ☐ **COMPLETE THE EMERGENCY INFORMATION PAGE IN YOUR PASSPORT.**
Have a signed, valid passport and visa (if required) and complete the emergency information in pencil, so you can change it over time.
- ☐ **LEAVE COPIES OF YOUR ITINERARY, PASSPORT DATA PAGE, AND CREDIT CARDS.**
Leave copies of important information with a trusted friend or family member, so you can be contacted in the event of an emergency or have access to your important information if original documents are lost or stolen during your trip.
- ☐ **MEDICAL INSURANCE COVERAGE OUTSIDE THE U.S.**
Ask your medical insurance provider if your coverage extends beyond the U.S., and if it doesn't, consider supplemental insurance. Medical treatment and evacuations abroad can be costly.
- ☐ **Know before you go.**
Travel.state.gov, has useful safety information about all countries and territories outside the U.S. Travelers are responsible for knowing and adhering to the laws in countries they visit.
- ☐ **Contact us in an emergency.**
Consular personnel abroad are on-call 24 hours a day, 7 days a week, to provide emergency assistance to U.S. citizens. Contact us at 202-501-4444 or 1-888-407-4747 if you're in the U.S. or Canada.

Contact information for your destination's U.S. Embassy or Consulate

Phone: _____

Address: _____

